

## **Apprenticeship During High School: Xello:**

<https://student.xello.world/goals-and-plans/pathway-profile/apprenticeship>

- **Ask your counselor about apprenticeship opportunities at your school:**

Not all high schools offer an apprenticeship option. Check with your counselor to see if you can do one at your school.

If so, you'll need to find out if you can do one in a field you're interested in. Youth apprenticeships are available in a range of industries, including health care, business, and construction.

Apprenticeships involve a combination of workplace experience and in-class learning. You'll work part time for a real employer. This involves training under the supervision of an experienced worker. And you'll get paid for this work!

You'll also take courses related to the field you're training in. These courses may be provided through a local 2-year college.

- **Make sure you meet the requirements:**

Generally, you'll need to be between 16 and 24 years old, and enrolled in high school.

You may also need to obtain a work permit.

- **Get your resume/cover letter ready:**

This is your chance to impress your potential employer. Show them why you're a great fit for the apprenticeship!

Tip: Don't be sunk by typos. Be sure to proofread your resume.

- a. Update industry specific resume -

- [https://drive.google.com/file/d/1DLYePNQKf5qTNSJ0dK61Mmo9Eu\\_mB2DX/view?usp=drive\\_link](https://drive.google.com/file/d/1DLYePNQKf5qTNSJ0dK61Mmo9Eu_mB2DX/view?usp=drive_link)

- b. Update cover letter-

- [https://drive.google.com/file/d/1rLr1\\_TxW3tgZAX8GxV0BxC7esIw4DEzx/view?usp=drive\\_link](https://drive.google.com/file/d/1rLr1_TxW3tgZAX8GxV0BxC7esIw4DEzx/view?usp=drive_link)

- c. Update/Create LinkedIn -

- [https://docs.google.com/document/d/1UvwiIvr1ZAtnwziA9hJ4UAgrlOorVCkHkqJ3O3sN3OQ/edit?usp=drive\\_link](https://docs.google.com/document/d/1UvwiIvr1ZAtnwziA9hJ4UAgrlOorVCkHkqJ3O3sN3OQ/edit?usp=drive_link)

- **Apply:**

Follow the employer's instructions to apply for the apprenticeship.

- **Accept an offer and get ready to start training:**

When you get an apprenticeship offer, be sure to find out all the details. This includes things like working hours, pay rates, and employer expectations.

A youth apprenticeship can open up all kinds of pathways after high school. You may continue on in an apprenticeship after graduation. You may go to college. Or, you may opt to go straight into the workforce.